

## Pandemic COVID-19 Cleaning and Disinfection Protocol

Tomlinson is taking preventive measures to ensure the health and safety of all its employees and visitors by implementing an increased cleaning and disinfection protocol.

### PROTECTIVE BARRIERS

A protective barrier is an item worn over the skin to prevent transmission of germs. A protective barrier is not a replacement for hand hygiene.



#### Disposable gloves

Gloves should be changed as required, i.e., when torn, when hands become wet inside the glove or when moving to another room



#### Household gloves

can be worn, but they must be discarded when the cleaning is complete.



#### Protective Eye wear

(goggles, face shield or mask with eye protection)



#### Masks

### STEPS FOR DISINFECTION

1. Gather all equipment, cleaning solutions and materials required to clean the room.
2. **WASH** hands and put gloves prior to entering room.  
Personal protective equipment should be changed if torn or soiled and should always be changed between rooms.
3. Apply solution to either surface or to cloth.
4. Clean all horizontal surfaces in the room ensuring that the cloth is changed when soiled. Place used cloth in a marked plastic-lined waste receptacle.
  - i. Disinfect all horizontal surface in the room by reapplying the Solution and allowing for a 5-minute contact time.  
*If using cloth & bucket method, once room has been cleaned discard all unused cleaning solution before proceeding to the disinfection step.*
  - ii. Allow to air dry or wipe dry if surfaces are still wet after the 5-minute contact time.

### HOW TO MAKE A SANITIZING SOLUTION

1. Mix 240 mL of bleach into 3.8L of water.
2. Wash surfaces with the bleach mixture.
3. Rinse surfaces with clean water.

A list of Priority items to be sanitized is attached.

MSDS for Bleach: <https://www.thecloroxcompany.com/wp-content/uploads/2020/03/Clorox®-Performance-Bleach1.pdf>